Welcome to CaseyLifeSkills.org (the "Website"). This Privacy Policy is designed to assist you in understanding how Casey Family Programs ("Casey", "we", "us", or "our") treats the information provided by you or collected from your use of the Website. We may change this Privacy Policy from time to time, in which case, the revised Privacy Policy will be applicable from the date posted on the Website.

By using the Website, you are accepting the practices described in this privacy policy, where permitted by applicable law.

#### What Information Do We Collect?

We collect, process, and retain, information you voluntarily provide, as well as collect information from and any devices you use to interact with the Website, in different ways:

## 1. Personal Information You Choose to Provide

Account Information. When you register for this Website you provide personally identifiable information (PII) about yourself, such as name, email address, and a unique identifier you choose.

Assessments. When you register for and take an assessment for yourself or a youth, you provide us PII about yourself or the youth who is being assessed. This PII includes name, date of birth, email, and race/ethnicity of the person being assessed. In addition, the site records responses to questions asked during the assessment.

**Email Information.** If you communicate with us through the email address provided on the Website, Casey may retain the content of any of your electronic messages, together with your contact information.

#### 2. Information We Collect Automatically

Website Use Information. When you visit the Website, the IP addresses used to access the site are recorded. Similar to other websites, CaseyLifeSkills. org utilizes a standard technology called "cookies" in order to use the website. If you have chosen to identify yourself to us, we may place on your browser a cookie that allows us to uniquely identify you when you are logged into the website and to process your online requests. When visiting the Website, logs are generated that may include the date and time of visits, the pages viewed, time spent at the Website, and the websites visited just before and just after our Website. This information may be used to understand how the Website is being used and to troubleshoot technical issues.

What Are Cookies? A cookie is a very small text document or file, which often includes an anonymous unique identifier. When a user visits a website, that website's technology asks the user's computer for permission to store this file in a part of the user's hard drive specifically designated for cookies. Each website can send its own cookie to the user's browser if the users browser's preferences allow it, but (to protect the users privacy) the user's browser only permits a Website to access the cookies it has already sent to you, not the cookies sent to you by other sites.

#### How Is Information Collected Used by Casey?

We may use the information received and collected from you as follows:

To Communicate. We use the information that you provide to respond to your questions, send you information, and send you email messages about Website maintenance and updates, and inform you of significant changes to this Privacy Policy.

To Improve our Website. Log files allow Casey to calculate the aggregate number of people visiting the Website and which parts of the Website are most popular. This helps Casey gather feedback in order to constantly improve the Website and better serve you.

To Improve our Services. The data and information you supply on any electronic form, paper form, application or request for information may be deidentified and aggregated for research and analysis, so that Casey can improve its services.

### Do we share your Information?

We may share your information in the following ways:

Government Authorities, Legal Rights and Actions. We may share your information with various government authorities in response to subpoenas, court orders, or other legal processes; to establish or exercise our legal rights or to protect our property; to defend against legal claims; or as otherwise required by law. In such cases we reserve the right to raise or waive any legal objection or right available to us. We also may share your information when we believe it is appropriate to investigate, prevent, or take action regarding illegal or suspected illegal activities; to protect and defend the rights, property, or safety of Casey, the Website, our users, clients, or others; and in connection with our Terms of Use and other agreements.

Disclosure to Contractors. Our technology consultants and vendors sometimes have limited access to your information in the course of providing products or services to us. These contractors may include vendors and suppliers that provide us with technology, services, and/or content related to the operation and maintenance of the Website. Casey enters into confidentiality agreements with its technology consultants and vendors. Moreover, access to your information by these contractors is limited to the information reasonably necessary for the consultant to perform its limited function for us.

## Communicating With Third Parties

You may communicate with third parties on the Website at your own risk. Casey does not control, and is not responsible for the actions of other users or third parties with whom you may choose to share information.

Casey encourages you to be aware when leaving the Website and to read the privacy statements of third party websites. This Privacy Policy applies solely to information collected on this Website.

## Security Disclaimer

While Casey strives to maintain a Website that safeguards information and enhances your use; electronic communications over the internet, whether via e-mail or otherwise, are not secure and your privacy cannot be guaranteed. CASEY EXPRESSLY DISCLAIMS ANY RESPONSIBILITY FOR ANY HARM, DAMAGE OR OTHER INJURY THAT YOU MAY EXPERIENCE OR INCUR BY USING THIS WEBSITE.

## Unsubscribing from Email Lists

To unsubscribe from CaseyLifeSkills.org email lists, simply click on the unsubscribe link at the bottom of any email from Casey.

## How to Contact Us

To contact us with questions or concerns or if you would like to update any of your information, you can send an email to <a href="cls@casey.org">cls@casey.org</a>.

Welcome to CaseyLifeSkills.org ("Website"). Your access and use of this Website (including the Content, functionality and services offered through the Website) is governed by these Terms of Use ("Terms"), which forms a legally binding contract between you and Casey Family Programs ("Casey", "we", "us", "our"). Please read these terms carefully before you use the Website. By using the Website, you agree to be bound by these Terms.

We may change these Terms, Content, and services offered through the Website from time to time, in which case we will post the revised Terms of Use on the Website. By continuing to use the Website after any such changes are posted, you accept the Terms of Use, as modified.

#### Access to Website

You may be required to provide registration details or provide certain information, such as your name or email address, to access certain Website features and functionality, including functionality that permits you to complete assessments. All information you provide to create an account on the Website must be accurate, current and complete. You understand that any information you provide will be treated by Casey in the manner described in our Privacy Policy. We reserve the right to decline to provide services and access to this Website to any person for any

You are responsible for keeping your user name, password, or other security credentials confidential and secure. You agree not to provide any other person with access to this Website or portions of it using your user name, password or other security information. You must notify us immediately of any unauthorized access to or use of your user name or password or any other breach of security. You also agree to ensure that you exit from your account at the end of each session. You should use particular caution when accessing your account from a public or shared computer so that others are not able to view or record your password or other personal information.

#### Other Referenced Organizations

Reference and links to other organizations on the Website does not indicate the existence of a legal partnership, joint agency or other relationship indicating or involving shared ownership or shared liability between Casey and such other organization. Neither Casey nor the other referenced organizations have any authority to assume or create any obligation on behalf of the other party. Reference or links to other organizations or their websites also does not indicate Casey's endorsement or approval of such organizations, their websites, or their services. Your use of these third-party websites or services is subject to the terms of use established between you and that organization.

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The data and information you supply on the Website may be collected and tabulated for statistical and reporting purposes, and those results may be provided to other organizations or individuals. Individuals will not be identified in those results.

No representation is made or any warranty given (either express or implied) as to the completeness or accuracy of the data or reports and of the contents contained therein. It is your responsibility to verify information and satisfy himself/herself before acting upon it. Any action taken based on the data and reports is entirely made at your sole discretion and risk at the

## Website Linking & Use Requirements

You may not link or reference this Website on any other website, social media post, online platforms, in any way that suggests that Casey is affiliated with or endorses or recommends you/your organization, your products or services, or your content, without express written consent from us. In linking to this Website, you may not:

- (i) Cause the Website or portions of it to be displayed, or appear to be displayed, for example, by framing, deep linking, inlinking, on any other site.
- (ii) Link to any part other than the Website's homepage.
- (iii) Use any Casey owned trademarks or service marks in any metatags, keywords, or other information used by search engines or other information location tools to identify and select websites.

## Interactive Areas and Your Conduct

Services offered on the Website may include electronic communication, electronic forms, forms, bulletin boards, forums and chat rooms, and other user feedback based Web features ("Interactive Areas") which allow you to provide feedback to Casey and may include real-time interaction between users. Casey does not control messages, posts, information or files delivered to its unmoderated Interactive Areas. It is a condition of your use of the Interactive Areas and this Website that you do not:

- Restrict or inhibit any other user from using and enjoying the Interactive Areas.
- Post or transmit any information you know to be false or misleading.
- $\bullet\,\,$  Post or transmit any information that, in Casey's opinion, is

inappropriate for children.

- Impersonate another person, whether a third party or a Casey representative or moderator; or falsely state or otherwise misrepresent your affiliation with a person or entity.
- Upload, post, email, transmit or otherwise make available any Content that contains any patient, medical or other protected health information regulated by the Health Insurance Portability and Accountability Act ("HIPAA"), as amended and supplemented) or any similar federal or state laws, rules or regulations
- Post or transmit any unlawful, threatening, abusive, libelous, defamatory, obscene, vulgar, pornographic, profane or indecent information of any kind, including without limitation any transmissions constituting or encouraging conduct that would constitute a criminal offense, give rise to civil liability or otherwise violate any local, state, national or international law.
- Post or transmit any information, software or other material that violates or infringes upon the rights of others, including material which is an invasion of privacy or publicity rights or which is protected by copyright, trademark or other proprietary right, or derivative works with respect thereto, without first obtaining permission from the owner or right holder.
- Post or transmit any information, software or other material that contains a virus or other harmful component.
- Post, transmit or in any way exploit any information, software
  or other material for commercial purposes, or which contains
  chain letters, junk mail, pyramid schemes or other forms of
  advertising.
- Relate to political candidate campaigns or advertising or fundraise for assistance, support, or oppose candidates for public office.
- Harvest or collect information about Website visitors or members without their express written consent.

You understand that Casey has no obligation to monitor the Interactive Areas. However, Casey reserves the right at all times to disclose any information as necessary to satisfy any law, regulation or governmental request, or to refuse to post or to remove any information or materials, in whole or in part, that in Casey's sole discretion are objectionable or in violation of these terms and conditions. Casey reserves the right to terminate your access to the Interactive Areas upon breach of these terms and conditions.

## Limitation of Liability

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THE FOREGOING DOES NOT AFFECT ANY LIABILITY WHICH CANNOT BE EXCLUDED OR LIMITED UNDER APPLICABLE LAW.

### Termination

These Terms of Use are effective until terminated by Casey, at any time without notice. In the event of termination, you are no longer authorized to access the Casey LifeSkills org and the restrictions imposed on you with respect to content downloaded, copied or otherwise replicated from the Website, the disclaimers and limitations of liabilities set forth in this agreement, shall survive in perpetuity.

### Other

These Terms of Use constitute the entire agreement between you and Casey with respect to this Website and supersedes all previous and contemporaneous Privacy Policy and Terms of Use, proposals and communications, written and oral. These Terms of Use shall be governed by and construed in accordance with the laws of the State of Washington without giving effect to any principles or conflicts of law. If any provision of the Privacy Policy or Terms of Use shall be unlawful, void or for any reason unenforceable, then that provision shall be deemed severable from this agreement and shall not affect the validity and enforceability of any remaining provisions.

# 1 - Goals

Are the following statements like me	No	Mostly No	Somewhat	Mostly Yes	Yes
I can describe my goals to others.					
I make plans to achieve my goals.					
I can describe the support I need to achieve my goals.					
I know an adult who will support me in achieving my goals.					
I know both how many high school credits I already have and how many I need to graduate.					
I know the classes I need to take to graduate.					
I know what tests are required for graduation at my school.					
I can describe what I plan to do after I leave high school.					
I know the admissions requirements for the college, technical school, training program or the military branch I might want to attend.					
I know what tests I have to take to get into the college, technical school, training program or military branch I might want to attend.					
I know how to apply for the college, technical school or training program I might want to attend.					
I know how to apply for financial aid for more education or training after high school.					
I know an adult who can help me apply for college, technical school or training programs and for financial aid.					
I know how to get a copy of my educational records/transcript.				\ <u>!</u>	
I can name at least one career or job that interests me.					
I have gotten information on different kinds of jobs or careers from a career center, a teacher or a counselor.		11			

Are the following statements like me	No	Mostly No	Somewhat	Mostly Yes	Yes
I have had a summer job or a part-time job during the school year.					
I have taken part in a college preparation program such as Upward Bound, Talent Search, Gear Up, or a college outreach program.					

# 2 - School

Are the following statements like me	No	Mostly No	Somewhat	Mostly Yes	Yes
My school is a safe place.					
My school is a friendly place.					
Tutors are available to me if I need one.					
I am treated with respect at school.					
Teachers listen to what I have to say.					
My teachers expect me to do well in school.					
There is a good connection between what I learn at school and my background and culture.					
The staff at my school respect my culture.					
The counselors at my school seem to care about me.					
I am able to get all the classes that I need to graduate.					
My school is preparing me for the job or education I want to go into after I graduate from high school.			S. Sankley	L.	
We have extracurricular activities at my school.					
There is no drug or alcohol use at my school.		11			
My school has after-school activities and programs.					

Are the following statements like me	No	Mostly No	Somewhat	Mostly Yes	Yes
My classes are challenging.					

# 3 - Home/Community

Are the following statements like me	No	Mostly No	Somewhat	Mostly Yes	Yes
I have someone at home who can help me with school work.					
My caregivers tell me how important school is for my future.					
My caregivers expect me to do well in school.					
My caregivers show an interest in what I am doing in school.					
I get praise from my caregivers when I do well in school.					
If I had to change schools, an adult I trust would go with me to the new school.					
I have a reliable way to get to school every day.					
I am able to get my school work done every day.					
I believe I am doing well in school.					
My caregiver/parents expect me to go to college or a career training program after high school.					

# 4 - Study and Technology

Are the following statements like me	No	Mostly No	Somewhat	Mostly Yes	Yes
When I miss a class, I ask a friend or teacher what I missed.					
I can usually identify the important points in a lecture or reading assignment.					
When I don't understand a lesson or an assignment, I ask for help.		<b>† ‡</b> 1			

Are the following statements like me	No	Mostly No	Somewhat	Mostly Yes	Yes
I always check my work for mistakes before I hand it in.					
I know how to study for tests.					
I can remember information I study.					
I am good at taking tests.					
I usually participate in class discussions.					
I am capable of following directions.					
I keep a schedule for school, work and extra curricular activities.					
I have a place to study where I can concentrate on my work.					
I do my homework.					
I hand in my homework on time.					
I plan out long-term projects so that I get them done on time.					
I can locate information both at the library and on the Internet.					
When I do group work in class, I contribute to the overall effort of the group.					
I can do most of my school assignments without help from others.					
I know what plagiarism is.					of inches
I can keyboard on the computer using the correct fingering.	, Bay	and a			
I know how to use a word processing program.					
I use e-mail.		4-4			

Are the following statements like me	No	Mostly No	Somewhat	Mostly Yes	Yes
I protect my privacy and safety on the internet.					
I usually have access to a computer that I can use for school work.					

## 5 - Basic Skills

Are the following statements like me	No	Mostly No	Somewhat	Mostly Yes	Yes
I read well enough to understand my text books.					
I read for pleasure at least once a week.					
When I come to a word that I don't recognize, I can usually sound it out.					
When I write a paper, I organize my ideas first, then write a draft, revise my draft and make a final copy.					
I can write a business letter.					
I can write an essay of at least 5 paragraphs.					
I can write a research paper.					
I am a good speller.					
When I don't know how to spell a word, I look it up in a dictionary or ask someone how to spell it.					
I understand basic punctuation rules such as the use of commas, question marks and apostrophes.					
I can do basic addition, subtraction, multiplication and division.					
I can convert fractions to percents and decimals.					
I can find the mean, median and mode of a set of numbers.					
I have passed a basic algebra class.		1			

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Are the following statements like me	No	Mostly No	Somewhat	Mostly Yes	Yes
I can do measurements using inches, feet and yards.					
I can find the area of a rectangle.					
I know the relationship between ounces and pounds.					
I can make change for any amount of money up to \$100.00.					

# 6 - Motivation and Participation

Are the following statements like me	No	Mostly No	Somewhat	Mostly Yes	Yes
I have a strong desire to finish high school.					
I have a desire for more education or training after high school.					
When I get a good grade, it's because I have worked hard.					
When I get a good grade it's because I did my homework and studied.					
I will probably graduate from high school.					
I know that at school I'm learning valuable skills I will use in life.					
I like to take advanced classes.					
I have taken advanced classes while in high school.					
I am satisfied with my grades.					
I know that doing well in school now will help me earn more money in the future.					
I follow the school rules.					
I have not been suspended or expelled from school.		+ #			
I do not cut classes.		##			

Are the following statements like me	No	Mostly No	Somewhat	Mostly Yes	Yes
I never have unexcused absences.					
I regularly participate in at least one extracurricular activity, such as band or football, at least 2 or 3 times a month.					

# 7 - Relationships

Are the following statements like me	No	Mostly No	Somewhat	Mostly Yes	Yes
When I have a problem at school, I ask a trusted friend or adult for advice.					
I know how to get help from teachers or counselors if I need it.					
I know three adults I could list as references on a resume.					
I have friends at school.					
I have held a leadership position at school.					
My friends think it is important to do well in school.					
When I do well in school, my friends support me.					